

MERCHANDISE VENDOR RESPONSIBILITIES 2023

WELCOME: We are excited to have you participate in Dayton Celtic Festival at RiverScape MetroPark! We have prepared the following information to ensure we all have a successful event. If you have any questions, please don't hesitate to ask.

	EVENT HOURS	MERCHANDISE SALES
FRI. 7/28	5:30-11pm	5-11pm
SAT. 7/29	11:30am-11pm	11:30am-11pm
SUN. 7/30	10am-6pm	10am-6pm

HOURS

- You are expected to shut down at the scheduled time even if you have a line.
- This helps the crowd to move off the festival site in a timely manner allowing for clean-up activities to occur as scheduled.
- A delay in shut down causes a trickle-down effect to additional labor costs that are not in the budget (Law Enforcement, Maintenance staff, etc. can quickly add up).

VEHICLES

- All motor vehicles must be removed from the festival footprint no later than 1 hour before festival start each day.
 - Talk to festival coordinator if you have parking questions. Public parking is available at the area meters (free after 6pm Friday) and parking garages. Prices vary.
- Vehicles are not permitted to drive into the festival footprint at the end of the festival until the "all clear" is given by FRMP Rangers. This will be communicated to you by the festival coordinators or FRMP staff.
- Failure to comply with the above may result in your receiving a parking ticket or being towed at your expense
- All vehicles must be removed from the area by 10:00 PM Sunday 30 July

SETUP

- Any merchandise or signage should be within your rented space.
 - Your setup should not obstruct the right-of-way on the street or sidewalk.
 - Items can be stored on the sidewalk behind your booth space within 3 feet of the curb.
- Tent should be properly weighted down
 - You cannot tie tent to any trees or existing fixtures in the park.
 - Tent must be independently secured.
- Place Tar Paper under entire booth with no gaps to catch all food droppings and splatter, including 3 feet up sidewalk behind booth.

SECURITY

- Secure tent and merchandise as best you can.
 - While security does patrol the area, we are not responsible for any stolen or lost merchandise.
 - We highly recommend tent walls or sheets to help secure sides of tent, especially overnight.
 - We encourage any displays on the outside of your tent be moved inside for overnight storage.
 - To help prevent losses, please secure all merchandise overnight as much as possible and watch closely during sales hours.

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- Report any and all issues to Festival personnel or FRMP Rangers as soon as possible.

WASTE DISPOSAL

- Vendors must adhere to all local, state, and federal regulations and laws.
- The City of Dayton is required by the State of Ohio Environmental Protection Agency through the National Pollution Discharge Elimination System (NPDES) to reduce pollution entering our rivers through the City of Dayton Municipal Separate Storm Sewer System (MS4). The discharge of any material other than clean rainwater into the City of Dayton MS4 is strictly prohibited by the City of Dayton Revised Code of General Ordinances (RCGO), Section 54.09 and NPDES requirements. Violation of the City of Dayton Stormwater Ordinance can result in fines of up to \$1,000 per day per violation.
 - Dayton Celtic Festival and Five Rivers MetroParks explicitly prohibit any form of illegal waste dumping.
 - Vendor agrees to dispose of waste (including grease, gray water, and solid waste) in appropriate receptacles. If receptacles are unavailable or filled, Vendor agrees to remove waste from event site in their own vehicle and at their own cost.
- Dumping violations could be grounds for exclusion from future FRMP events, or private events on FRMP property. **There will be cameras monitoring for violations!**
 - This is solely at the discretion of the Dayton Celtic Festival and FRMP.

WI-FI

- We do NOT have secured Wi-Fi
- We do not guarantee strength in network in any zone of the festival footprint.
- We encourage the use of cashless systems, but recommend you use cellular enabled technology.

VIOLATION OF RULES

- Festival Coordinators reserve the right to decide whether to work with any vendor. This is not a reflection of any notices that park staff may send.
 - 1st Offense: A Notice of Violation letter will be sent
 - 2nd Offense: Vendor will be temporarily suspended from coming to festivals
 - 3rd Offense: We will no longer allow vendor to attend festival